

New Hire Guide

For Email Setup

Email Setup

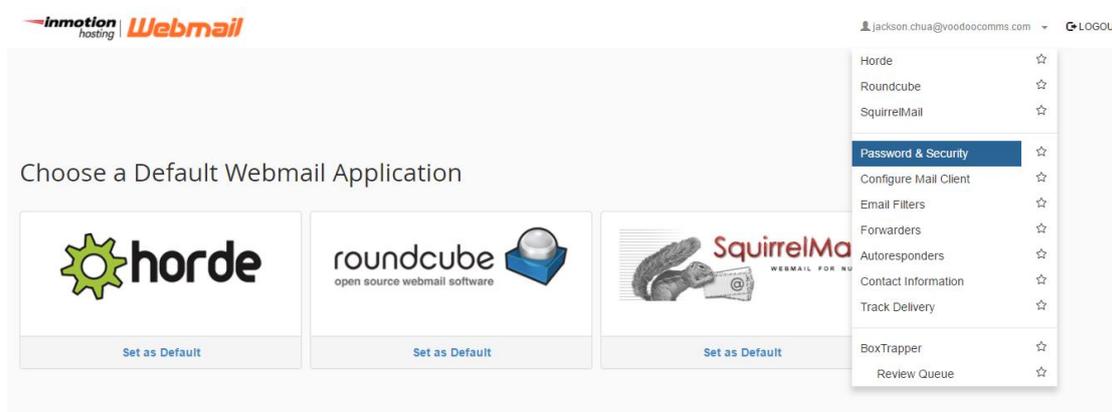
Logging in via Browser

Voodoo Comms	Digital Blowfish
http://webmail.voodooblowfish.com/	http://webmail.digitalblowfish.com/

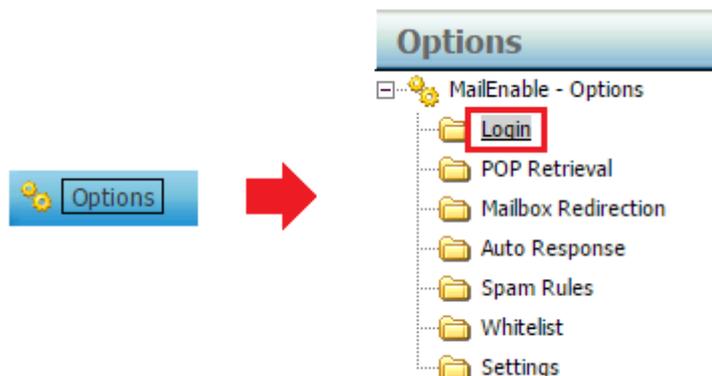
1. Visit the webmail link above and enter your email and password.

Changing Password

1. Log into your webmail as above.
2. For **Voodoo Comms**:
3. Click "**Password & Security**" to go to update password form.
- 4.



5. For **Digital Blowfish**:
 - Click Options > Login to go to the update password form



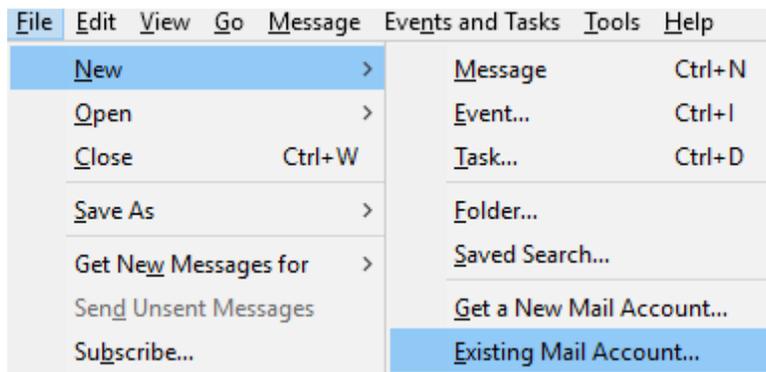
Adding Account to Thunderbird

1. Open Mozilla Thunderbird
- Download Thunderbird click [here](#)



Mozilla Thunderbird
Desktop app

2. Go to File > New > Existing Mail Account



- 3.

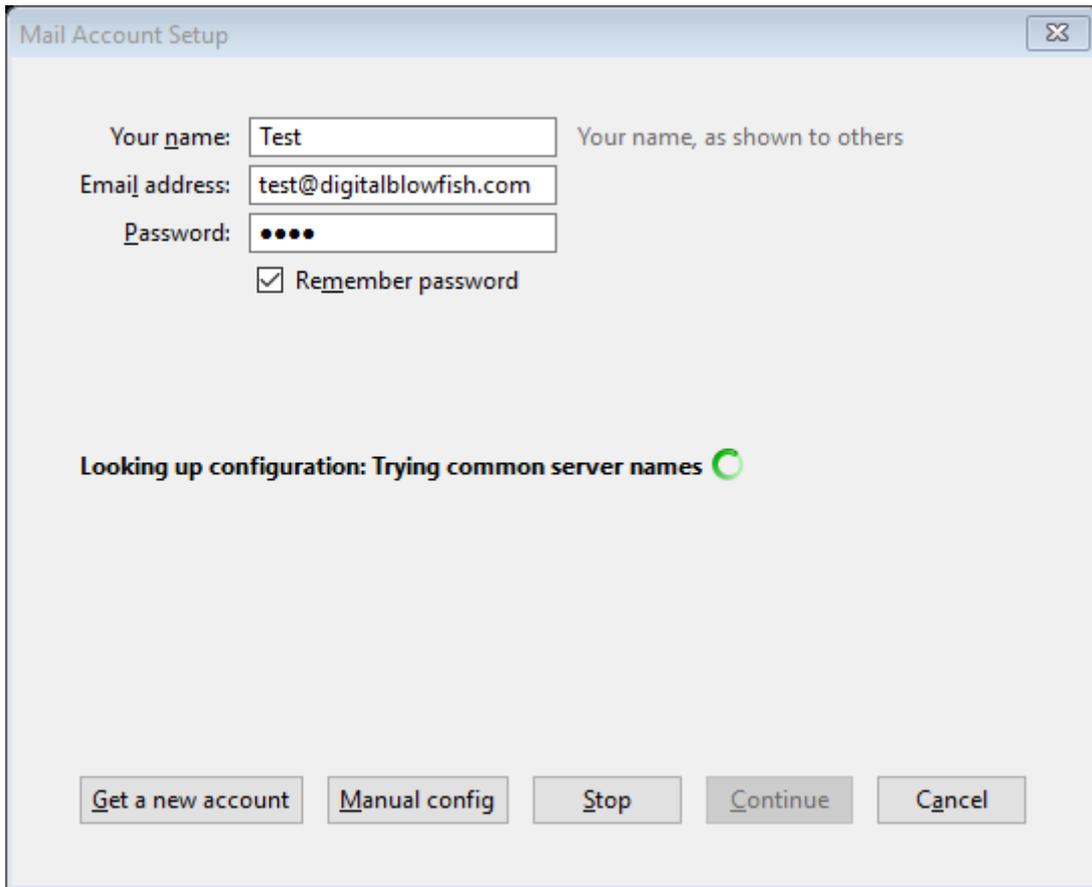
Enter your name, email address and password in the fields and click continue. If configuration is not found automatically, refer to the following -

Voodoo Comms		Digital Blowfish	
Incoming	secure166.inmotionhosting.com	Incoming	mail.digitalblowfish.com
Outgoing	secure166.inmotionhosting.com	Outgoing	mail.digitalblowfish.com

****Select autodetect for Port, SSL and Authentication**

4. Click "**Done**" to finish.

5. After finished email setup for **Voodoocomms**. Repeat **Step 1** to **Step 3** to setup email for **Digital Blowfish** and follow the steps below.



Mail Account Setup

Your name: Your name, as shown to others

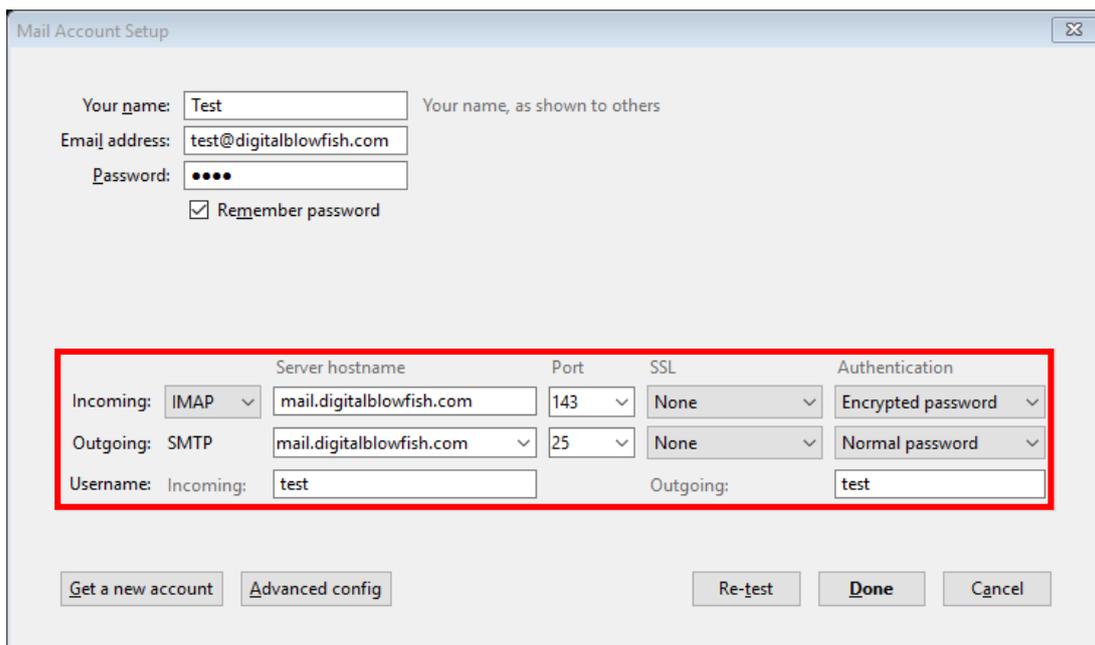
Email address:

Password:

Remember password

Looking up configuration: Trying common server names 

6. In **Digital Blowfish** mail setup please select the “**Manual config**” and do settings as picture below.



Mail Account Setup

Your name: Your name, as shown to others

Email address:

Password:

Remember password

	Server hostname	Port	SSL	Authentication
Incoming: IMAP	<input type="text" value="mail.digitalblowfish.com"/>	<input type="text" value="143"/>	<input type="text" value="None"/>	<input type="text" value="Encrypted password"/>
Outgoing: SMTP	<input type="text" value="mail.digitalblowfish.com"/>	<input type="text" value="25"/>	<input type="text" value="None"/>	<input type="text" value="Normal password"/>
Username: Incoming:	<input type="text" value="test"/>		Outgoing:	<input type="text" value="test"/>

Note that the SMTP server for Digital Blowfish account in **Malaysia office should be set to **26** while **Singapore** office should be set to **25**.



7. After done the settings in Step 6. A messages box will pop up. Please **Tick** the checkbox and finish your Digital Blowfish email setup.

Documented & Published by Jackson Chua– 02/07/2017.